

Restoration  
Biodiversity  
Well-being



**WENDOVER**  
CANAL TRUST



# **WENDOVER CANAL TRUST**

## **METHOD STATEMENT**

### **FOR**

# **The Installation of Signs between**

# **Wendover and Halton**

[Wendover Canal Bringing it to Life - Wendover Canal Trust](#)

**Registered Charity No. 801190**



## Document Location

The editable version of this document is held by the Wendover Canal Trust Site Manager. It is available to all members of the Wendover Canal Trust and the public via the Wendover Canal Trust's website:

[Wendover Canal Bringing it to Life - Wendover Canal Trust](#)

Printed copies may be out-of-date. The latest version is held on the Wendover Arm Trust's website.

## Revision History

Issue	Date	Author	Summary of changes
1	26 May 2024	M Bradley	First issue
2	3 June 2024	M Bradley	Revised to include the installation of footfall counters.
3	12 June 2024	M Bradley	Note added following interrogation of services searches.



### **Description of work to be carried out:**

This method statement covers the method to install a series of signs along the newly upgraded towpath between Wendover and Halton.

### **Hazards associated with task /work:**

- Storage of materials.
- Manual handling.
- Uneven ground.
- Working in a public space.
- Use of hand tools.
- Hand arm vibration.
- Noise.
- Working near water.
- Hazardous substances (concrete).

Risk assessments and other documents to be referred to:

Risk assessments:

- WATRA S27 Installation of Signs.

Other documents:

- Signage Suite Wendover – Halton, Specification and Placement.
- Location Plans for the Signs and footfall counters between Wendover and Halton.
- Chamber Counter Instructions.

(available on [Wendover Canal Bringing it to Life - Wendover Canal Trust](#))



### **Method to be undertaken.**

Signs will be fixed to walls, metal railings and to new ground posts.

Where a sign is to be fixed to a wall, the location will be marked, and the position of holes marked through the holes in the sign onto the wall. Holes will be drilled in the wall using a battery or 110v power drill with hammer action, fitted with the appropriate size masonry bit. Proprietary rawl plugs will be hammered into the holes in the wall and the sign screwed into place using a screwdriver. Care will be taken to ensure the sign is placed at the correct height and is level.

For signs fixed to the railings, the sign will be offered up to the railing and the fixings marked out. The sign will be bolted to the railing using the appropriate fitting supplied with the sign using hand tools. Care will be taken to ensure the sign is placed at the correct height and is level.

Where new ground posts need to be installed, the service search will be consulted. The results of the service search show the services at each sign location:

- Sign 4 – No services shown.
- Sign 5 – No services shown.
- Sign 6 – No services shown.
- Sign 7 – No services shown.
- Signs 8, 9 and 10 – No services shown.
- Sign 11 – No services shown.

The post position will be marked on the ground and a hole excavated using a hand-driven post holer. The post will be placed in the hole and checked for height and level. The post will be held in position and site mixed concrete or Postcrete placed to hold the post in position. When the concrete has cured and the post is rigid, the sign will be fixed using the appropriate fitting supplied with the sign using hand tools. Care will be taken to ensure the sign is placed at the correct height and is level.

For signs that replace existing signs, at the base of the post the concrete foundation will be uncovered. If possible, the area adjacent to the concrete will be excavated so that the post and concrete foundation can be removed. If the concrete foundation is too large it will be broken down using a heavy breaker so that the existing post can be extracted. The new post will be placed in the hole and set to the correct height and checked for level. The post will be held in position and site mixed concrete or Postcrete placed to hold the post in position. When the concrete has cured and the post is rigid, the sign will be fixed using the appropriate fitting supplied with the sign using hand tools. Care will be taken to ensure the sign is placed at the correct height and is level.

Footfall counters require a transmitter and receiver to be installed either side of the towpath. The location of the footfall counters will be where there are existing structures/posts on either side of the towpath.

The transmitter/receiver is securely fixed at a height of 1.1m. they must be placed so that the sides face each other. If the path width is less than 3m, then they must be placed at a 45 deg angle to the path. If required a plywood base board will be fitted to the existing structure/post with the transmitter/receiver fitted to this.

The locations of the footfall counters is shown on the location plans.



<p><b>PPE:</b></p>	<p><b>High visibility jackets to be worn at all times.</b></p> <p><b>Gloves and other appropriate clothing including suitable safety footwear should be worn.</b></p> <p><b>When using power tools; Ear protection.</b></p>
<p><b>PLANT AND EQUIPMENT:</b></p>	<p><b>Hand tools: Spanners, screw drivers, hammer, post holer.</b></p> <p><b>Power tools: Drill, heavy breaker, generator, power leads.</b></p>
<p><b>WELFARE FACILITIES:</b></p>	<p><b>Use public facilities.</b></p>
<p><b>FIRST AID:</b></p>	<p><b>First aid cover will be supplied by the WCT first aiders or first aiders from visiting groups.</b></p> <p><b>First aid kit will be carried by first aiders.</b></p>
<p><b>EMERGENCY CONTACTS:</b></p> <p><b>FIRE:</b></p> <p><b>AMBULANCE SERVICE:</b></p> <p><b>STOKE MADEVILLE HOSPITAL:</b></p> <p><b>HEMEL HEMPSTEAD HOSPITAL:</b></p> <p><b>LOCAL POLICE:</b></p> <p style="padding-left: 40px;"><b>TRING:</b></p> <p style="padding-left: 40px;"><b>HEMEL HEMPSTEAD:</b></p> <p style="padding-left: 40px;"><b>AYLESBURY:</b></p>	<p><b>IN ANY EMERGENCY DIAL 999</b></p> <p><b>999</b></p> <p><b>01908 262422</b></p> <p><b>01296 315000</b></p> <p><b>01442 213141</b></p> <p><b>01442 827272</b></p> <p><b>01442 271000</b></p> <p><b>01296 396000    Note:</b></p> <p><b>First aiders carry a card with emergency services information.</b></p>